

## Mini Tractors – Cleaning Checklist Guidelines

All points are not specific to all Mini Tractors - please tick

As per the Import Permit conditions, partial or full dismantling may be required to facilitate the cleaning and inspection process. To enable AQIS to grant a release for any used machinery, **all** areas must be accessible at the time of inspection.

### Cabin:

1.	<b>Remove any rubber floor mats and clean floor surface.</b>	<input type="checkbox"/>
2.	If applicable, remove and clean all door rubbers, internal door panelling and clean all windowsills.	<input type="checkbox"/>
3.	Remove cabin wall lining and clean behind.	<input type="checkbox"/>
4.	Remove and clean under the seat, including the rubber seat shroud.	<input type="checkbox"/>
5.	<b>Remove any non-affixed floor and gearstick panels if applicable, and clean underneath.</b>	<input type="checkbox"/>
6.	Remove rubber pedal covers and clean.	<input type="checkbox"/>
7.	<b>Remove joystick control housing and clean inside.</b>	<input type="checkbox"/>
8.	Clean all air-conditioning vents, including air-conditioning filter – may have to remove panelling to enable cleaning.	<input type="checkbox"/>
9.	Check cleanliness of cabin roof, both inside and out.	<input type="checkbox"/>
11.	Remove all light covers and check cavity behind. Clean if required.	<input type="checkbox"/>
12.	Empty windscreen reservoir.	<input type="checkbox"/>
13.	Check if the cabin housing can be flushed via drainage holes.	<input type="checkbox"/>

### Engine Bay:

14.	Remove air-filter pre-cleaner and clean.	<input type="checkbox"/>
15.	Remove air-filter and clean with air.	<input type="checkbox"/>
16.	Check all surfaces of engine block including between tappet covers.	<input type="checkbox"/>
17.	<b>Clean inside fan-belt flywheels (harmonic balancer).</b>	<input type="checkbox"/>
18.	<b>Remove all non-affixed engine covers and belly plates to allow access and clean all surfaces.</b>	<input type="checkbox"/>
19.	Check engine covers for hollow support framework - flush to verify clean.	<input type="checkbox"/>
20.	There are generally numerous countersunk holes on the underside of	<input type="checkbox"/>

	the engine block – verify all are free of contamination.	
21.	Check either side of radiator for vertical hollow support structures. Flush to verify clean if present. Remove mesh grill if present.	<input type="checkbox"/>
22.	Loosen radiator shroud to let loose debris fall through.	<input type="checkbox"/>
23.	Check all wiring harnesses for internal cleanliness.	<input type="checkbox"/>
25.	Engine Cover rubbers – remove to check cleanliness.	<input type="checkbox"/>
26.	Removing zip-ties and electrical tape that hold hydraulic hoses together will facilitate the cleaning process.	<input type="checkbox"/>
27.	Batteries - Loosen batteries and clean under.	<input type="checkbox"/>
28.	Flush radiator from both sides to verify fin/core cleanliness.	<input type="checkbox"/>
30.	All water reservoirs to be emptied (excluding radiator).	<input type="checkbox"/>
31.	<b>Check to ensure that sump and engine block is clean.</b>	<input type="checkbox"/>
33.	Check all lights and cavities behind.	<input type="checkbox"/>
34.	Ensure all rubber engine mounts are clean.	<input type="checkbox"/>

### Rear Wheel Arches & Lights:

36.	Many rear wheel arches have numerous open-ended or spot welded supports which must be flushed to verify internal cleanliness. Images 14 – 17.	<input type="checkbox"/>
37.	Check all rear lights for internal cleanliness. Images 18, 19 & 21.	<input type="checkbox"/>

### Tyres, Axels & Rims:

38.	Ensure that all cracks and splits in tyres are free of all contamination	<input type="checkbox"/>
39.	If internal wheel rims are present, these must be removed to allow cleaning and inspection access.	<input type="checkbox"/>
40.	Check all rear hubs for small recesses that can harbour contamination. Images 40 - 43	<input type="checkbox"/>
41.	Check all axels to verify free of contamination. Images 38 & 39.	<input type="checkbox"/>

**Rear End, Linkage, PTO and Implements:**

- 42. All contaminated grease must be removed from the linkages and PTO shaft. Images 26 & 34.
- 43. The rear end usually has numerous recesses and ledges that must all be verified clean and free of contamination.
- 44. Remove all non-affixed panels to allow access to the rear axels – see images 29 & 29.